



Student Success and Assessment Services
Phone: 707-527-4661 Fax: 707-524-1638

**EAP/Smarter Balanced Summative Assessments/CAASPP
Conditional Review Form**

Section A: To be Completed by Student:

Today's Date: _____ Student Name: _____ SID: _____
Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Please select the following: Math Conditional EAP English Conditional EAP

Section B: To be Completed by Assessment Staff:

Staff

Initial: _____ **Date:** _____

1. High School Transcript Reviewed? Yes No
2. At least one course on high school transcript meets the conditions set by SRJC Mathematics or English Department? Yes No
3. If no to #2, student requests faculty review? Yes No

Section C: To be completed by English or Mathematics Department:

Faculty

Initial: _____ **Date:** _____

Conditional EAP Approved Conditional EAP Denied

Note: Upon Faculty review, please return the form to the Assessment Office in Plover Hall. Results will be available in the Student Portal within 5 business days.

Conditional Review Process:

- 1) Students with Conditional EAP will submit their EAP result along with their (unofficial) High School transcript to Student Success and Assessment Services.
- 2) Student Success and Assessment Services staff will review transcripts and determine whether the condition has been met. If the condition is not met, it is recommended that the student take the placement tests.
- 3) The student has the option to further request a faculty review of their "Conditional EAP" status by completing an *EAP Conditional Review Form*.
- 4) The result of the faculty review will be posted in the Student Portal.