



Student Success and Assessment Services  
Phone: 707-527-4661 Fax: 707-524-1638

**EAP/Smarter Balanced Summative Assessments/CAASPP  
Conditional Review Form**

**Section A: To be Completed by Student:**

Today's Date: \_\_\_\_\_ Student Name: \_\_\_\_\_ SID: \_\_\_\_\_  
Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please select the following:  Math Conditional EAP  English Conditional EAP

**Section B: To be Completed by Assessment Staff:**

**Staff**

**Initial:** \_\_\_\_\_ **Date:** \_\_\_\_\_

1. High School Transcript Reviewed?  Yes  No
2. At least one course on high school transcript meets the conditions set by SRJC Mathematics or English Department?  Yes  No
3. If no to #2, student requests faculty review?  Yes  No

**Section C: To be completed by English or Mathematics Department:**

**Faculty**

**Initial:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Conditional EAP Approved  Conditional EAP Denied

**Note:** Upon Faculty review, please return the form to the Assessment Office in Plover Hall. Results will be available in the Student Portal within 5 business days.

**Conditional Review Process:**

- 1) Students with Conditional EAP will submit their EAP result along with their (unofficial) High School transcript to Student Success and Assessment Services.
- 2) Student Success and Assessment Services staff will review transcripts and determine whether the condition has been met. If the condition is not met, it is recommended that the student take the placement tests.
- 3) The student has the option to further request a faculty review of their "Conditional EAP" status by completing an *EAP Conditional Review Form*.
- 4) The result of the faculty review will be posted in the Student Portal.